

St. Matthew's Episcopal Church Vestry Minutes

February 17, 2009

Vestry members in attendance: Fr. Michael Richardson, Laurie Gough, Chris Hardy, Jo Evans, Jerry Grabowski, Jennifer Tinsley, Laurie Landry, Kandy Halstead, Brandon Stewart, Whit Greene

Clerk: Laurie Landry

Documents Disseminated: Agenda, January '09 Minutes (by e-mail only), St. Matthew's Financial Dashboard Jan 2009 (Bev Van Zandt), St. Matthew's Vestry : Our Mission and Our Work (Kandy Halstead).

7:10 p.m., Fr. Michael opened the meeting with prayer.

1. January '09 Minutes. Jennifer moved to approve the minutes as they stand. Motion passed.

2. Rector's Report, Fr. Michael.

- a. From the Bishop; letter regarding priests who have been inhibited or deposed.
- b. Vestry Workshop – April 25. Let Fr. Michael or Christine know soon if planning to attend.
- c. Pastoral news:
 - Theron Cook, diagnosed with emphysema and lung cancer
 - Kim Gambrill, husband of Susan Gambrill, passed away last week due to cancer; funeral this Saturday at 9:30 am.
 - Tina Newlin, recovering and doing well
 - Peggy Brasch, still undergoing chemotherapy treatment
 - David Clement, completed chemo and received news that the cancer has spread; moving household this Saturday and all help is welcome
 - Mary Jane Nace diagnosed with stage 0 breast cancer; lumpectomy this Wed
 - Please keep all of these parishioners in our prayers and help out as needed.

3. Sr. Warden's Report, Kandy

- a. Distributed handout: Vestry Mission and Our Work.
 - Discussed how the mission representation is working out.
 - Jo Evans offered to join Servanthood group, esp. representing Hearts & Hands outreach.
 - Chris Hardy offered to join Buildings and Grounds and also Beacon group, esp. representing Music.

4. Treasurer's Report; Financial Dashboard (Bev Van Zandt); Jennifer T.
 - a. Finance Committee met the previous night.
 - January expenditures \$8,483 more than Jan operating revenue.
 - This included a \$5,300 payment toward pension for the whole quarter
 - Checking balance is \$30,766, with \$5,854 restricted
 - More pledges have come in; 82 total to date with \$176,000 pledged
 - Hope next meeting to have a projection for how we are doing against the mission plan budget.
 - Committee recommends developing two provisional budget plans, one cutting expenditures by 5% and the other by 10% to have ready in case budget shortfall continues.
 - b. Jennifer Tinsley moved to instruct the Finance Committee to develop two plans to cut expenditures by 5% and 10%, respectively, to present back to the Vestry. Motion passed.**
 - c. Next Finance Committee meeting will be March 9 at 6 p.m., all are welcome to attend and help develop the provisional budgets. If you can not attend but have suggestions, give these to Fr. Michael, Bev, or anyone else attending the meeting.
 - d. Communication to Ministry leaders and congregation regarding financial situation.
 - Letter to Ministry Leaders
 - Announcement in Weekly Bulletin giving figures for spending and operating revenue, also to indicate that we still are operating with sufficient funds.

Laurie G. moved that Jennifer T. draft a letter to the heads of ministries asking them to be financially prudent. Motion passed.
 - e. Stewardship follow-up calls were positively received and found to be helpful.
 - f. The ECW are considering a number of different fundraisers, in particular one in conjunction with Parker Days in June.
5. Jo Evans' Report on Sale of Children's Clothing.
 - a. Two issues, phthalates (in some clothing and toys, affects up to age 3) and lead (in colorants, buttons, etc, affects up to age 12).
 - b. Official word is, unhelpfully: "Don't have to test, but can't sell."
 - c. No further directions at this time.
 - d. Jo following up with Consumer Product Safety in Atlanta.
 - e. No change in St. Matt's policy at this time.

6. Hearts and Hands Report, Kandy

- a. H & H requested a change in the distribution of \$912 already allocated in 2008 but not yet disbursed. Portion for Women's Crisis Center to be deferred and a donation made to ERD for Darfur instead.
- b. **Kandy H. moved that we amend the 2008 Outreach remaining spending for the third and fourth quarter (\$912) to commit \$304 each to the Colorado Haiti Project, Inc. (previously approved by the vestry), Habitat for Humanity (previously approved by the vestry), and Episcopal Relief and Development, specifically for relief of hunger and medical needs in Darfur (not previously approved by the vestry). Motion passed.**

7. Lenten Program, Kandy

- a. Susie Chapin organizing adult program, Kimberley Hubbs organizing kids program.
- b. Program: Journey Into Wholeness.
- c. Basket to be put out for participants to donate to Program's developers, suggested donation is \$5 per person for the whole five weeks.
- d. Wednesday evenings in Lent, after Eucharist service and soup supper.

8. Education Building Room Allocations

- a. Youth Group will move upstairs once modifications have been made to accommodate the Jr. and Sr. High Groups.
- b. Specifically, a wall between two rooms will be removed and replaced with a folding door.
- c. CAPS will be asked to remove their things from storage so the Thrift Shop can have full use of the entire basement. Whit G. will talk to CAPS.

9. Christian Formation, Fr. Michael

- a. Kids have been divided into two groups for music, allowing the older kids to work on more challenging pieces. Groups will alternate months for singing in church.
- b. Kids will be doing a musical presentation during the Bishop's visit in September.

10. Bishop's Visit

- a. ECW preparing a scrap book of St. Matt's history. Everyone is invited to contribute photos and help in the preparation.
- b. Also inviting former parishioners back for the celebration.

11. Whit G. moved to adjourn. Motion passed. Meeting closed at 9:06 pm.