

**St. Matthew's Vestry Meeting Minutes**  
**October 16, 2007**

Vestry Members in attendance: Sr. Warden, Tom Clark, Jr. Warden, Whit Greene, Liz Jankura, Mike Shoemaker, Kathy Hynes, Lucy Lord, Vince Lucero, Tony Lamb, Melissa Ball, Laurie Gough and Susie Chapin

Clergy in Attendance: Father Michael Richardson

Treasurer: Bruce Siekierski

Clerk: Joanne Payne absent, minutes taken by Susie Chapin

Documents disseminated: Vestry Agenda  
Treasurer Dashboard

Meeting was called to order at 7:05 p.m.

September Vestry meeting minutes unanimously approved.

**Rector's Report**

- Annual Parish meeting is scheduled for Sunday, Nov. 18<sup>th</sup>, 9:30 a.m. (3<sup>rd</sup> Sunday of the month)
- Father Michael has asked Kandy Halstead to be new Sr. Warden
- Whit Greene was nominated by Tony Lamb as Jr. Warden, unanimously approved. Whit accepted the nomination.
- Father Michael then asked Sr. Warden Tom Clark, to announce the vestry nomination committee's (Tom, Liz, Kathy and Susie) nominees for the 3 year term beginning 2008. They Jerry Grabrowski, Laurie Landry and Jennifer Tinsley. Per Father Michael, the nominees will need to be presented at the annual meeting, prior to the election. Tom reiterated that although these were the committee's suggestions, other nominations could come from the floor during the meeting.
- Discussion of a possible vestry youth representation for the future. Laurie, Tony and Father Michael will meet at a later date to discuss the possibility.
- Annual Report will be presented at the annual meeting. All ministry heads are asked to present their reports to the church secretary by November 4<sup>th</sup>.
- Father Michael will be attending a Clergy Conference November 13<sup>th</sup> thru 15<sup>th</sup> in Colorado Springs. He hopes to use Steve Smith's attendance report, in the Parochial Report presentation at the conference, for further discussion.
- Parish Secretary Susan Hoffman has resigned, effective this Friday, October 19<sup>th</sup>. Several parties interested in the position have contacted Father Michael. He hopes to begin interviewing soon.
- Father Michael let a brief discussion regarding the House of Bishop meeting report.
- Father Michael received a request from Diocese Ways and Means lawyer/representative George Wing, to possibly turn the Easement issue with Montgomery house over to St. Matthew's member Parish Real Estate Lawyer, familiar with Douglas County issues. The vestry was not aware of any parish member that met those qualifications. Father Michael will notify George, that it is still best if the diocese continues handling the issue.

**Sr. Warden Report**

- Tom attended the 2007 diocese convention, reported it went well.
- He and Vince will begin the stewardship program soon. (Within the next week.)
- Hopes to have children participate in the program Possible theme of “Step Up to the Plate, for our Best interest”
- Tom is looking for someone to help design new pledge card. Some suggestions made as to date needed to be returned and rather than signature, printing information.
- Because Tom will no longer be on the vestry, he has invited the vestry and their spouses to his home for a pot luck party sometime in December.

#### **Parish Ministry Coordinator-Susie Chapin**

- Children’s Halloween Party still scheduled for Saturday, Oct. 27<sup>th</sup> 1:00 p.m.. Laurie Landry is the other adult coordinator. Not many children have signed up yet, will send out reminders during Sunday School this Sunday.
- Blessing of the Animal had a good turnout, not only of parish members but also pets. The youth group did a great job in leading the service.
- The Sunday following All Saints Day, is November 4<sup>th</sup>. Parishioners will have the opportunity to sign an “in memory” form for the prayers. The form will be located on the information table in the Parish Hall. Names will be read during the Prayers of the People.
- Vince Lucero along with Tony Lamb will be coordinating the November Parish Ministry Breakfast, hosted by the LEMs, Lectors, Acolytes and Intercessors, for November 4<sup>th</sup>.

#### **Newcomers**

- Newcomers Wine and Cheese event is scheduled for Friday, November 9<sup>th</sup>, 6:30 p.m.

#### **Pastoral Care-Liz Jankura**

- Liz will be contacting Kathy Latham to see if Kathy wants to continue working on Pastoral Care.

#### **Finance-Mike Shoemaker**

- Mike has met with Mike Kallas who coordinated St. Stephen’s-Aurora stewardship capital campaign, to get ideas on refinancing the church mortgage. Dates were discussed, with possibly an Easter season campaign.

#### **Buildings and Grounds-Whit Greene**

- Saturday, November 3<sup>rd</sup> is the tentative indoor/outdoor Fall cleanup.

#### **Treasurer’s-Report-Bruce Siekierski**

- Bruce noted the success of Open Gate Thrift Shop, considering possible way of advertising to community.
- Please see dashboard for monthly statement.

#### **Music and Worship-Father Michael**

- Emily Kiebel (recently began attending our parish) will be “interim” choir director. Betty Sue Hugo will continue as organist. Choir members present (Liz, Laurie and Susie) after one rehearsal they felt, Emily was quite competent as a director and they look forward to her leadership.

#### **Youth and Children-Father Michael for Kathy Hynes**

- Rock Climbing was a great success on Sunday, October 14<sup>th</sup>.
- Nine youth will be attending the Genesis retreat this weekend, November 19<sup>th</sup>-21<sup>st</sup>.
- Diocese offering a Youth Pilgrimage to England, June 2008. Ages 15 thru 18. A couple of St. Matthew’s youth interested in attending.

#### **Christian Formation**

- EFM continues to meet.

**Fellowship-Melissa Ball**

- Joanne Payne along with the remaining Fellowship committee have scheduled the fellowship ministry for next month, in Tina's absence.

**Outreach-Susie Chapin**

- Outreach still needs to meet, to finalize plans for the holidays, budget requests/donations, and December Ministry Breakfast
- Celia Sloan, is newest member of Hearts and Hands, but group always open to new members

**Old Business**

- Easement issue (please see Rector's report)
- Per Susie Chapin, Chili Cook Off (July 07), needs to offer a report on the event. Sr. Warden Tom Clark will contact Wendy Kelly and Sara Siekierski for a report to be include in the annual report

**New Business**

- Tony Lamb transferred the St. Matthew's video shown on St. Matthew's Birthday Sunday, would like to enhance it with new video, recent pics for a new DVD. DVD could be provided to new families as well as established parishioners
- Tony brought up the possibility of setting up an Ebay account for the church, selling items not sellable by the Thrift Shop (furniture, big items, etc.). He will look into it further.
- Father Michael reported on Convention workshop, that he wanted to attend, but was cancelled led by Canon Neil Riley, "Growing Your Church the Starbucks Way: Creating a Welcoming Environment for Your Community. Father Michael hopes to get additional information on the workshop material

**Meeting was adjourned at 9:20 p.m.**

**Please note the November vestry meeting is scheduled for November 27<sup>th</sup>, instead of November 20<sup>th</sup>, due to the Thanksgiving Holiday.**